

# How will you make your MARK?

## Make Your MARK: Manners

What does this mean?	What we do at Hailsham Academy
We behave in ways that are <b>polite, welcoming</b> and <b>considerate</b> of other people's feelings.	<ul style="list-style-type: none"> <li>• We say please and thank you.</li> <li>• We say <i>Good Morning, Good Afternoon</i> and <i>Hello</i>.</li> <li>• We reply when someone is talking to us.</li> <li>• We hold doors open for each other.</li> <li>• We listen and do not talk over each other.</li> <li>• We say sorry when something goes wrong.</li> <li>• We smile and make everyone feel welcome.</li> <li>• We track speakers and do not look away.</li> <li>• We respect each other's personal space and property.</li> </ul>

## Make Your MARK: Acceptance

What does this mean?	What we do at Hailsham Academy
We create a <b>safe, inclusive</b> space where <b>everyone</b> feels they <b>belong</b> , is <b>valued without judgement</b> , and can confidently express their identity - celebrating <b>diversity, empathy, and community</b> . We demonstrate an <b>understanding and respect</b> of the diverse cultures, beliefs, and protected characteristics that make up <b>our world</b> .	<ul style="list-style-type: none"> <li>• We know that everyone is different and unique.</li> <li>• We celebrate people's differences.</li> <li>• We ask questions rather than assume.</li> <li>• We want to learn about different cultures, religions, beliefs and values.</li> <li>• We seek to understand and support others' additional needs.</li> <li>• We create a safe space where everyone can be themselves.</li> <li>• We welcome new children, families and staff to our community.</li> <li>• We challenge prejudice behaviours and stand up for each other.</li> </ul>

## Make Your MARK: Respect

What does this mean?	What we do at Hailsham Academy
We treat <b>ourselves and others</b> kindly. To do this, we must <b>look after our environment</b> , and encourage others to do the same. We make <b>positive choices</b> that help to ensure we have a <b>safe and inclusive</b> community.	<ul style="list-style-type: none"> <li>• We listen to each other.</li> <li>• We know and understand that not everyone will agree with our opinions.</li> <li>• We engage with others and respond when we are spoken to.</li> <li>• We use kind words and never rude and offensive ones.</li> <li>• We show everyone respect equally and that includes adults to children.</li> <li>• We respect each others' emotions and seek to support.</li> <li>• We do not disrupt learning and know that everyone has the right to learn.</li> </ul>

## Make Your MARK: Kindness

What does this mean?	What we do at Hailsham Academy
We are <b>friendly, generous,</b> and <b>considerate</b> to all staff, students and visitors. We <b>contribute positively</b> to the environment.	<ul style="list-style-type: none"> <li>• We look after each other and show we care.</li> <li>• We ask if everything is okay and listen to the answer.</li> <li>• We think about how what we are going to say could make someone feel.</li> <li>• We give compliments.</li> <li>• We take the short amount of time needed to do small acts of kindness.</li> <li>• We include others and do not leave each other out.</li> <li>• We encourage others to be kind and tell someone if we see someone being unkind.</li> </ul>