



HAILSHAM COMMUNITY COLLEGE ACADEMY TRUST

'Be the very best you can be'

EXCLUSION POLICY

SLT responsible:	Vice Principal: Aspiration and Ethos and Head of School: Primary
Last reviewed:	December 2021
Ratified by Trustees:	n/a

Exclusion Policy

Hailsham Community College follows East Sussex County Council Exclusion Guidance for Schools and Academies. There are occasions where an exclusion may be deemed as necessary due to a learner's conduct, however the College is committed to using exclusions as a last resort and staff are expected to use all other forms of supportive sanctions wherever possible, as outlined in our Behaviour for Learning policy.

All exclusions are logged on SIMS and parents will be contacted. An external exclusion (fixed term or permanent) will always be dealt with formally and information regarding the incident and length of the exclusion will be given to East Sussex County Council as well as to the parent, as per East Sussex County Council guidance.

The following levels of exclusion are applied to individuals depending on the severity of their conduct.

Primary Phase

Internal exclusion

Within the primary phase, if a learner has gone through the initial stages of the Behaviour for Learning Policy and has been sent to the 'consequence zone' as per the Behaviour for Learning Policy an internal exclusion will be issued and the learner will be sent to work with a member of the Senior Leadership Team for the following session. A learner may also receive an internal exclusion without going through the behaviour policy if the incident/behaviour is deemed severe enough.

Fixed term exclusions

These are seen as a last resort in our discipline system. However, if a learner persistently behaves inappropriately and all the support mechanisms have been tried without making any difference to a learner's behaviour then a learner may be sent home for a fixed-term exclusion. A learner may also receive a fixed term exclusion if the incident/behaviour is deemed severe enough.

Work to be completed at home will be emailed to a parent's email account for the length of the fixed term exclusion. The college follows the guidance from East Sussex County Council when issuing fixed term exclusions and will arrange for a sixth day provision if required.

Secondary Phase

Internal exclusion

If a learner has gone through the initial stages of the Behaviour for Learning Policy and has not attended a senior detention he/she will be internally excluded from lessons for a whole day including breaks and lunchtime. Learners' behaviour points are also monitored on a weekly basis and sanctions are applied accordingly. If there is a further escalation of poor behaviour or an Emergency Call Out (ECO), the learner may be placed in isolation for the day(s). This is also a clear message to the learner and parents that the child is getting close to being excluded from college and that behaviour must change.

Fixed-term exclusions

These are seen as a last resort in our discipline system. However, if a learner persistently behaves inappropriately and all the support mechanisms have been tried without making any difference to a

learner's behaviour then a learner may be sent home for a fixed-term exclusion. Work to be completed at home will be set on Firefly or emailed to a learner's email account for the length of the fixed term exclusion. The college follows the guidance from East Sussex County Council when issuing fixed term exclusions and will arrange for a sixth day provision if required.

Reintegration after exclusion

If a learner is excluded from college, there may be a requirement for parents/carers to be seen by the House Leader and/or senior staff, depending on the length of the exclusion or the seriousness of the severe behaviour, before they are re-admitted into college. At this meeting, arrangements are made for a successful re-entry. In cases where there has been a serious incident, a lengthy exclusion or a number of fixed term exclusions over a period of time, Trustees may also be present.

Permanent exclusion

Permanent exclusions may be issued for a serious one off incident. They may also be issued for persistent unwanted behaviour, though this would only be the case if all other supportive measures, including those with external agencies, had been implemented to no effect. The college follows the guidance from East Sussex County Council when issuing permanent exclusions.

Alternatives to Permanent Exclusion

The College follows ISEND Guidance on 'School to School placements' in order to prevent fixed term and permanent exclusions. Therefore, the College will sometimes work with other local mainstream schools to provide a package of support for an individual, and in some instances, to enable the learner to successfully integrate into another mainstream school setting instead of having a permanent exclusion on their record. These arrangements are outlined in Appendix A of our Behaviour for Learning Policy, but can include temporary School to School placements, intervention via College Central, or a permanent move to another mainstream setting within the local area.

The College is always keen to work with parents to support learners, but in some circumstances these placements may not necessarily have been agreed in advance with parents, or indeed the parents may not be supportive and therefore powers of direction may be needed. In this situation, the College will adopt the guidance given from the Department for Education on **'Alternative Provision – Guidance for Local Authorities' January 2013** which provides details on the powers and responsibilities maintained schools have in using off-site provision to improve learner's behaviour. These powers come from **'Section 29A of the Education Act 2002'**, introduced by the **'Education and Skills Act 2008'**; as required by this Act, the Secretary of State then made regulations in **'The Education (Educational Provision for Improving Behaviour) Regulations 2010'**. Academies can arrange off-site provision for similar purposes under their general powers as set out in the Academy Trust's Articles of Association.

Please be advised that due to the restrictions regarding Coronavirus some alternatives to permanent exclusion are not able to be used at present.

Zero tolerance

The College operates a policy of zero tolerance of violent acts, the use of weapons or drugs. The Executive Principal and Trustees will consider the sanction of permanent exclusion for all serious acts of violence, including one-off incidents of a serious nature.