

Provider Access Statement

Policy document provenance

Approver:	Local Governing Committee
Date of approval:	March 2026
Reviewer:	Hailsham LGC and link Trustee
Policy owner:	Headteacher
Policy author(s):	Head of Personal Development
Date of next review:	March 2027
Version Control:	V1.0 March 2026

Summary of key changes made since last review: Formatting updates to bring in line with the trust’s policy template.
Full revision of policy and process.

Unless there are legislative or regulatory changes in the interim, this policy will be reviewed on an annual basis. Should no substantive changes be required at this point, the policy will move to the next review cycle.

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

A provider wishing to request access should contact Siobhan Murray, CEIAG Careers Leader

Telephone: 01323 841468; Email: Murrays@hccat.net

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers.

Year Group	Autumn Term	Spring Term	Summer Term
Year 7	Bookable assemblies/workshops Open Doors	Careers Fair NAW and NCW events	Bookable assemblies/workshops Open doors
Year 8	Bookable assemblies/workshops Open doors	Careers Fair NAW and NCW events	Bookable assemblies/workshops Open Doors
Year 9	Bookable assemblies/workshops Open Doors	Careers Fair NAW and NCW events	Bookable assemblies/workshops Open doors
Year 10	Bookable assemblies/workshops Open Doors	Careers Fair NAW and NCW events	WEX Block week Taster Days Bookable assemblies/workshops 1:1 Career meetings
Year 11	Bookable assemblies and workshops Post 16 information Parents Evening 1:1 career meeting	Careers Fair NAW and NCW events	Transition support

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature in our school library. Library is available to all students at lunch and break times.

Careers Lead, Siobhan Murray